

1 **Sec. 902. Classification of municipal service.**

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3 The municipal service of the City shall be divided into the unclassified service and the classified
4 service.

5
6 **Sec. 903. The unclassified service.**

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8 The unclassified service shall comprise:

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10 (a) All persons filling elective office;
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12 (b) The City Manager and Assistant City Managers;
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14 (c) Directors of each department, including the Director of Parks and Recreation, and their
15 Deputy Directors, but excluding the Court Administrator;
- 16
17 (d) Members of all boards and commissions;
- 18
19 (e) The executive secretary to the City Manager, Assistant City Managers, and Mayor and
20 one secretary for each department Director;
- 21
22 (f) The City Clerk and Deputy City Clerk;
- 23
24 (g) The City Auditor, Deputy City Auditor and Internal Auditor;
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26 (h) Contract employees, who must be serving to fill only a temporary need;
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28 (i) Persons employed to make or conduct a special inquiry, investigation, examination or
29 installation, if the Council or the City Manager certifies that such employment is
30 temporary, and that the work should not be performed by employees in the classified
31 service; ~~and~~
- 32
33 (j) Assistants to elected officials not otherwise members of the classified service; and
- 34
35 (k) Persons directly reporting to the department director or persons who directly report to
36 those persons, commonly known as division managers but by whatever title denominated,
37 if designated by ordinance as unclassified, and if not a member of a recognized
38 bargaining unit.

39
40 **Sec. 904. The classified service.**

41
42 The classified service shall comprise all positions in all departments and offices not specifically
43 included in the unclassified service.